



**REQUEST FOR EXPRESSIONS OF INTEREST  
FOR AN INDIVIDUAL CONSULTANT IN WEST AFRICA  
FRAGILITY AND RESILIENCE EXPERT**

**AFRICAN DEVELOPMENT BANK**

*Immeuble CCIA, Avenue Jean Paul II, 01 BP 1387, Abidjan 01 Cote d'Ivoire  
Transition States Coordination Office (RDTS)*

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<b>Title of the assignment:</b>	Consultant, Fragility and Resilience Expert for West Africa
<b>Brief description of the Assignment:</b>	The consultant will support the operationalization of the <a href="#">Bank's 2022-26 Strategy for addressing fragility and building resilience</a> , in the context of the West African region. The incumbent is expected to: (i) undertake fragility-related analytical and knowledge work in/on the regions; (ii) mainstream the analytical findings into the Bank's operations, strategies, and policies in/on West Africa; (iii) facilitate dialogue at the national and regional levels to identify operational entry points for building resilience in West Africa; (iv) support capacity building on fragility issues for people, communities, and institutions in the region; (v) contribute to partnerships and resource mobilization initiatives in the context of West Africa; and (vi) support the management of the Transition Support Facility (TSF) in the context of the Bank's pipeline and portfolio in West Africa.
<b>Department issuing the request:</b>	Transition States Coordination Office (RDTS)
<b>Place of assignment:</b>	Abidjan, Headquarters African Development Bank
<b>Duration of the assignment:</b>	Six (6) months full time (renewable based on budget and performance)
<b>Tentative Date of commencement:</b>	15 April 2023
<b>Deadline for applications:</b>	22 March 2023 at 01H00 P.M. Abidjan Time
<b>Applications to be submitted to:</b>	<a href="mailto:c.mbuyilusamba@afdb.org">c.mbuyilusamba@afdb.org</a> ; <a href="mailto:a.l.sanogo@afdb.org">a.l.sanogo@afdb.org</a> (only CV, based on the template provided below)
<b>Any questions and requests for clarifications may be sent to</b>	<a href="mailto:c.mbuyilusamba@afdb.org">c.mbuyilusamba@afdb.org</a>

## **How to Apply**

Interested candidates are invited to send their updated Curriculum Vitae (based on the template in Annex I) and letter of interest in a single PDF file (in English or in French) to [c.mbuyilusamba@afdb.org](mailto:c.mbuyilusamba@afdb.org) and [a.l.sanogo@afdb.org](mailto:a.l.sanogo@afdb.org) with the following email format.

File name: “[last name], [first name]” (e.g. Peterson, Anna)

Subject line: “RDTS Senior Consultant –Vulnerability & Resilience Assessment for West African Region”

**Candidates are encouraged to include references to proven analytical products developed under their previous working experience.**

# **Terms of Reference**

Consultant to support the Bank's agenda  
for addressing fragility and building resilience in West Africa

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## **1. Introduction/Background**

The African Development Bank (the Bank) is a leading development institution on the continent, focused on promoting economic development and poverty reduction. It engages with the full range and complexity of development challenges in Africa. The Bank has integrated operations, lending directly to the public and private sectors through a variety of instruments, including the Transition Support Facility (TSF). It also provides advisory services to Regional Member Countries (RMCs) and Regional Economic Communities (RECs).

The Transition States Coordination Office (RDTS) leads the Bank Group's work on addressing fragility and building resilience in Africa. As such, it is responsible for the oversight and coordination of the operationalization of the [Bank's 2022-26 Strategy for Addressing Fragility and Building Resilience in Africa](#). The mandate of RDTS is to place the Bank at the center of Africa's efforts to address fragility and pave the way for a more resilient and inclusive development trajectory. To achieve its mandate, RDTS leverages expertise from its pool of Fragility and Resilience experts and consultants posted in Headquarters, as well as in the various Regional Hubs and Country Offices.

## **2. Objectives**

To continuously engage and deliver on its mandate in West Africa, RDTS is inviting individual consultants to express their interest in supporting the Bank's work on fragility and resilience at both national and regional levels, with a focus on promoting sustainable, resilient, and inclusive development in West Africa.

## **3. Activities and Deliverables**

In the context of the West African region, the Consultant is expected to:

- Undertake fragility assessments and contribute to various knowledge products, including Full-Fledged Fragility Assessments, Country Resilience and Fragility Assessments (CRFAs), Economic Sector Work, policy briefs, and research papers to inform the implementation of the Bank's commitments and action plan for addressing fragility and building resilience in Africa.
- Apply a fragility lens by mainstreaming context-specific fragility considerations into the Bank's operations, strategies, and policies. This involves being part of project teams, participating in various missions (identification, preparation, appraisal, supervision, completion, etc.), conducting fragility analyses, and providing expert input to key programming deliverables.
- Facilitate dialogue at national and regional levels to identify entry points that can sustainably address the drivers of fragility, build resilience, and strengthen social cohesion within and across borders. This should be informed by the findings of fragility-related analytical work and other Bank knowledge products.

- Support capacity building on fragility issues for individuals, communities, and institutions, to enhance their preparedness and readiness to manage political, economic, social, and environmental pressures and challenges that increase vulnerability.
- Contribute to partnership building and resource mobilization efforts to enhance aid effectiveness and harmonized engagement in fragile situations, especially in insecure environments, by promoting humanitarian-development-peace nexus approaches.
- Support the management of the Transition Support Facility (TSF) pipeline and portfolio of operations and contribute to the operationalization of the TSF programmatic approach, including the implementation of call-for-proposals for thematic and results-based investments and targeted capacity building programs.
- Perform any other related duties as the business need arises.

#### **4. Duration and Location**

This is a full-time consultancy position for a duration of six (6) months, with the possibility of renewal subject to the performance and the availability of funds. The consultant will be based in Abidjan, at the Headquarters of the African Development Bank.

#### **5. Administration/Reporting**

The Consultant will work under the oversight of the RDTS Coordinator for West Africa. She/he will report to RDTS Management.

#### **6. Qualifications and Experience Required**

The Consultant, a national of one of the Bank's member countries, is required to have the following qualifications and experience:

- A Master's degree or equivalent in fields such as Economics, Political Science, Social Sciences, International Relations, or a related discipline.
- At least five years of relevant work experience in areas such as economic research, peace and state building, social cohesion, public-private dialogue, and management consulting. Strong experience in developing and delivering programs in fragility is also required, including assessments, modelling, sensitivity analysis, and applications.
- Demonstrable experience as a Fragility and Resilience expert in the West African region.
- Experience working with the bank or other international donors.
- Fluency in English and/or French, with a good working knowledge of either language, as well as strong written and oral communication skills.
- A good understanding of the social, political, and cultural context of the West African region.

#### **7. Remuneration**

The Consultant will receive a monthly lump sum, based on their financial offer and in compliance with the African Development Bank's Guidelines on Individual Consultants Remuneration. The Consultant is responsible for his/her own health insurance and accommodation costs. The Bank

will cover full costs of any required trip/missions if needed and provide per-diem in accordance with rules governing consultant mission travel.

## **8. Application Process**

Interested candidates are invited to send an updated Curriculum vitae in Word or PDF, on the basis of the below template to [c.mbuyilusamba@afdb.org](mailto:c.mbuyilusamba@afdb.org) and [a.l.sanogo@afdb.org](mailto:a.l.sanogo@afdb.org) no later than **22 March 2023 at 01:00 pm GMT (Abidjan time)** and specifically mentioning ***Application for Fragility and Resilience Consultant for West Africa.***

## TEMPLATE CURRICULUM VITAE (CV)

Title of the Assignment:

Department:

Surname:

First Name:

Birth Date:

Nationality:

Address:

Country:

Telephone:

E-mail:

<b>Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?</b>			Yes <input type="checkbox"/> No <input type="checkbox"/> If « Yes », the following data must be provided
Name	Relationship	Organisation Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

### Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

### Education (University Level and above only):

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

**Professional Training:**

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

**Employment Record:**

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Dates of duty
- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

**Reference:**

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: \_\_\_\_\_

*Signature:*