



AFENET Secretariat  
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[www.afenet.net](http://www.afenet.net)

# Job opportunity

**Date:** Monday March 3<sup>rd</sup>, 2025

**Department:** Africa CDC Headquarters

**Duty Station:** RCC West – Abuja Nigeria

**Application deadline:** Friday March 14<sup>th</sup>, 2025

## **Background:**

The African Field Epidemiology Network (AFENET) is a non-profit organization established in 2005 with a mission to improve human health through the strengthening and expansion of applied epidemiology and laboratory capacity in partnership with Ministries of Health, Non-Governmental Organizations, international agencies, private sector and other public health agencies. AFENET has its headquarters in Kampala, Uganda with operations in more than 30 African Countries.

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its headquarters is located in Addis Ababa, capital city of Ethiopia.

The Africa Centres for Disease Control and Prevention (Africa CDC) was officially launched in Addis Ababa, Ethiopia, on January 31, 2017. The Africa CDC is Africa's first continent-wide public health agency and envisions a safer, healthier, integrated and stronger Africa, where Member States are capable of effectively responding to outbreaks of infectious diseases and other public health threats. The agency mission is to strengthen Africa's public health institutions' capabilities to detect and respond quickly and effectively to disease outbreaks and other health burdens through an integrated network of continent-wide preparedness and response, surveillance, laboratory, and research programmes.



The Saving Lives and Livelihoods (SLL) program is a strategic partnership among Africa CDC, the African Union Member States, and the Mastercard Foundation. The main objective of the programme during Phase I was to acquire vaccines against COVID-19 and to vaccinate vulnerable groups as a priority, while reaching millions of other people across the continent. The program also laid the foundations for local vaccine production in Africa, with a particular focus on human capital development and capacity building at Africa CDC. In Phase II of the programme, the partnership has revised its objectives, with a focus on geo-mapping, vaccination of health workers and priority groups, and integrating COVID-19 management into routine immunization. Additionally, the initiative aims to prepare for future pandemics by investing in genomic sequencing, enhancing bioinformatics laboratories, supporting local vaccine, therapeutic, and diagnostic manufacturing, and strengthening the Africa CDC's capacity.

Africa CDC now invites applicants who are citizens of African Union Member States to apply for the position of **Technical Officer Pharmacovigilance** for the Saving Lives and Livelihoods Programme.

#### **1. Post**

**Job title:** Technical Officer Pharmacovigilance  
**Number of posts:** 1 (one)  
**Division:** Regional Collaborating Centres  
**Supervisor:** Senior Technical Officer Pharmacovigilance  
**Duty Station:** RCC West – Abuja, Nigeria

#### **Job Purpose**

The Technical Officer—Pharmacovigilance will provide technical expertise and coordination in implementing pharmacovigilance systems and safety surveillance activities across African Union (AU) Member States. Under the guidance of the senior Pharmacovigilance Technical Officer, the officer will support initiatives aimed at improving medication safety and strengthening pharmacovigilance frameworks within the African continent.

#### **Major Duties and Responsibilities:**

The Technical Officer Pharmacovigilance shall:

- The Technical Officer—Pharmacovigilance will provide technical expertise and coordination in implementing pharmacovigilance systems and safety surveillance activities across African Union (AU) Member States.
- Under the guidance of the senior Pharmacovigilance Senior Technical Officer, the officer will support initiatives aimed at improving medication safety and strengthening pharmacovigilance frameworks within the African continent.

- Contribute to developing and updating pharmacovigilance policies, guidelines, and frameworks for Africa.
- Organize and facilitate training programs, workshops, and capacity-building initiatives in pharmacovigilance and safety monitoring.
- Monitor and evaluate the performance of pharmacovigilance systems and recommend improvements.
- Stay informed about global developments in pharmacovigilance and provide technical advice to AU Member States to ensure adherence to international standards.
- Represent Africa CDC in regional and international forums related to pharmacovigilance and medication safety.

### **Qualification and work experience required**

- Master's degree in Pharmacovigilance and Pharmacoepidemiology, Clinical Pharmacy, Pharmacology, Public Health, or a related field from a recognized institution is required with 2 years of professional experience in the field.

#### **OR**

- Bachelor's degree in clinical pharmacy, Public Health, or a related field from a recognized institution is required with 5 years of experience in the field
- Doctor of Pharmacy (PharmD), PhD in Pharmacovigilance and Pharmacoepidemiology or Clinical Pharmacy, Public Health, or a closely related field from a recognized institution is required, with 2 years of experience in the field is an added advantage.
- Additional certifications or specialized training in pharmacovigilance, regulatory science, or medication safety are desirable.
- At least three years of experience in roles involving technical support, program implementation, or stakeholder coordination.
- Prior experience in working with national regulatory authorities or regional health organizations is advantageous.

### **Required skills and Competencies: Functional skills**

#### **Functional Skills:**

- Demonstrated experience in implementing and monitoring pharmacovigilance systems.
- Knowledge of public health programs, particularly in strengthening pharmaceutical systems.
- Strong interpersonal and communication skills to engage effectively with diverse stakeholders.

- Ability to contribute to project planning, management, and evaluation.
- Technical writing skills, including reporting and documentation preparation.
- Proficiency in computer applications such as MS Word, Excel, PowerPoint, and internet-based tools.

#### **Personal Abilities:**

- Ability to work collaboratively in a multicultural and multidisciplinary environment.
- Strong analytical and problem-solving skills.
- Adaptability, resilience, and the ability to work under pressure.
- A proactive approach to identifying solutions and driving results.

#### **Language Requirement**

Proficiency in one of the African Union working languages (Arabic, English, French, Spanish, Kiswahili and Portuguese) is required. Knowledge of one or several other working languages would be an added advantage.

#### **Tenure of Appointment**

The appointment will be made on a fixed term contract for a period of one (1) year, of which the first three months will be considered as a probationary period. Thereafter, the contract will be renewed annually subject to satisfactory performance and fund availability.

#### **Gender Mainstreaming**

The AU Commission is an equal opportunity employer and qualified women are strongly encouraged to apply.

#### **Remuneration**

Indicative basic salary of US\$ 31,073 (P2 Step1) per annum plus other related entitlements e.g. Post adjustment 57% of basic salary (US\$17,711.61), Housing allowance of US\$ \$21,832.68, education allowance (100% of tuition and other education related expenses for every eligible dependent up to a maximum of US\$ 10, 000.00 per child per annum), etc. for internationally recruited staff.

#### **How to apply: Submit your resume, application letter, and relevant documentation to:**

- The Administration & Human Resource Office
- African Field Epidemiology Network (AFENET)
- <https://recruitment.afenet.net> and a copy on Email: [sec@afenet.net](mailto:sec@afenet.net)

\*ONLY successful candidates shall be contacted for an interview.



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**Please note that all applications should be sent online  
by close of business at 5:30 pm (EAT) Friday March 14, 2025**

**Note: More details about this position can be obtained from our website: [www.afenet.net](http://www.afenet.net)**